

## **A Guide to Export Wrapping & Packing**

Should you have chosen the option to pack your goods & effects yourselves when packaging a product for export you need to keep in mind the following:- damage, weight & moisture.

Everything within your consignment must be packed to protect it during shipment -beds, sofas and all furniture must be wrapped in order to prevent damage and dirt ingress.

### **Here is a brief guide on how to export wrap and pack larger items:**

#### **Sofas**

Sofas should be in a protective sofa cover or alternatively wrapped in bubble blanket.

#### **Beds**

All beds must be totally wrapped; mattresses should be in mattress bags with the bases entirely wrapped. If the bed is a frame type then the frame should also be wrapped.

#### **Furniture**

Furniture should be wrapped in export quality bubble blankets ( furniquard ), we do not recommend using bubble wrap on polished or wooden surfaces as it can sweat due to climate change and water droplets can form underneath and in some cases mark the furniture. Where necessary exposed corners should be protected using cardboard or corner protectors, any exposed edges should be double wrapped.

#### **Electronics**

Ideally electronic items should be transported in their original manufactures cartons however if these are not available they should be packed in strong good quality cartons with plenty of cushioning materials. Special cartons are available for large TV's, plasma and LCD TV's should only be transported in the manufacturer's carton or a specially made crate.

#### **Appliances**

All appliances should be clean and drained free of water, fridges should be perfectly dry inside and washing machines should have the transit bolts fitted. All appliances should be wrapped to prevent scratching with either export wrap or bubble wrap. If items are to be stored for a length of time it is advisable to also place silica gel inside the appliance.

#### **Clothing**

Wardrobe cartons are available for hanging garments; alternatively clothing can be packed in suitable cartons or suitcases.

### **China & Glass**

China & glass must always be packed in strong export quality cartons and ideally be taped with fragile tape. Cartons should be clearly marked "glass" and have "this way up" labels affixed on 2 opposing sides.

### **Cartons- General**

All cartons should be of export quality (old cartons collected from the supermarket are not strong enough!) All seams should be taped using a good quality tape, not sellotape.

### **Pictures**

Picture cartons are available in various sizes otherwise pictures can be wrapped in bubble or export wrap, pictures must always stand upright as the glass in frames is particularly susceptible to damage.

### **Antiques**

In most cases we would recommend that antiques are crated, prices on application unless specified otherwise.

### **Inventory Requirements**

All shipments must be accompanied by an inventory; this is to ensure that the correct number of boxes is checked in and out of the warehouse on collection and delivery.

The inventory must be completed and notations of any damages to items clearly noted.

**Note:-For overseas shipments all items must be numbered and correspond with the number on the inventory.**